

Meeting of the Parish Council to be held at
Holy Trinity Church, Main Street, Middleton
at 6.45pm on Monday 11th November 2024

SUPPORTING DOCUMENT

1. To receive and accept apologies for absence
Apologies received will be given at the meeting
2. Chair's announcements
3. Variation of order of business
None proposed but requests may be considered at the meeting.
4. Declaration of Members Interests
No declarations received prior to the meeting
5. Items in Exclusion
To approve the discussion of any items in exclusion of public and press
None proposed but requests may be considered at the meeting.
6. Public Speaking
7. Minutes
(a) To approve the minutes of the Council Meeting held on Monday 14th October 2024
Electronic copies have been emailed to Members
8. Clerk's Report
A copy of the Clerk's Report is emailed to Members and included on the website prior to the meeting.
9. Correspondence
To note receipt of items for information :
*The Rural Services Network – Rural Bulletins
Derbyshire County Council Community News
Derbyshire Alert Bulletins
DALC Newsletter November
Derbyshire Police Newsletter*
10. Reports from Outside Bodies
Updates as available will be given at the meeting.
 - (a) Cromford Quarry Liaison Committee
 - (b) Village Green Committee
 - (c) Middleton School Governors

11. Matters for decision

- (a) Co-option; to receive update and to approve next steps
No applications have been received this month and the two remaining vacancies will be re-advertised.
- (b) Streetscene Issues; to receive update and to approve next steps
 - i) The clerk is in communication with DCC regarding traffic and parking matters and hopes to have arranged a meeting with DCC before the next council meeting.
 - ii) Updates on other matters, as available, will be given at the meeting.
- (c) Vehicle speed related issues; to receive update and to approve next steps
 - i) The clerk is in communication with DCC regarding placement of “20s Plenty” banners
 - ii) Updates on other matters, as available, will be given at the meeting.
- (d) Millennium Garden; to receive update and to approve next steps
 - i) The Clerk is in communication with the MIB volunteer group regarding obtaining quotations for the dead hedging. Updates as available will be given at the meeting.
 - ii) Updates on other matters, as available, will be given at the meeting.
- (e) Middleton Memorial; to receive update and to approve next steps
The Village Pump published the list of names to be included on the memorial. This has also now been shared on the Parish Council website and social media. Members to agree next steps.
- (f) Village Plan; to consider proposals for a village consultation and future projects.
The Consultation proposal and document has been completed and will be circulated over the coming weeks subject to final approval from Members. It is proposed the deadline for responses is set for 29th November so as to allow the Clerk time to collate the results prior to the December Council Meeting. Members to approve the next steps.
- (g) Christmas Planning; to consider and approve associated matters
Updates as available will be given at the meeting.
- (h) Roll of Honour Award; to consider update and approve next steps
The Clerk will circulate a proposed policy document to Members for approval prior to the meeting. It is suggested that nominations are invited with a deadline of February, with the award to be made at the annual parish meeting.
- (i) Clerk Salary; to note the revised national scales for Clerk’s salary, as backdated to April 2024.
To review and note the revised national scales a copy of which has been circulated to Members.

12. Finance

- (a) Statement of Account
The Parish Council account stood at £17,001.36 on 31st October 2024 with three items in transit –
Chq No 1867 Elevate Electrical £90.00
Chq No 1869 Falon Nameplates £262.80
Chq No 1870 B Bevan £200.00

The balance as per the cashbook was therefore £16,448.56.
The bank statement and cashbook have been copied to Members.

(b)

Approval of Payments **Council to approve the following payments.**

Cheque	Payee	Amount	VAT	Total
1871	Clerk October	Not for publication		
1872	Caretaker October	Not for publication		
1873	HMRC	Not for publication		
1874	Clerk expenses – mower blade	30.17	£6.03	£36.20
1875	Clerk expenses - remembrance	£116.64	£23.33	£139.97
			Total	

(c) Risk Assessment/Budget Monitoring

To receive budget/forecast report and to consider risk assessment/insurance implications

Budget/forecast report has been copied to Members and risk assessment/insurance implications will be considered at the meeting where relevant.

13. Date, time, and place of next meeting

The next scheduled meeting of the Parish Council is Monday 9th December 2024 at 6.45pm to be held at Holy Trinity Church. The agenda closes at 9am on Monday 2nd December 2024.